



South Bucks

District Council

SOUTH BUCKS DISTRICT COUNCIL FORWARD PLAN / 28 DAY NOTICE

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION (ENGLAND) REGULATIONS 2012)

This notice, published in accordance with Regulation 9 of the above Regulations, sets out the key decisions (and non-key decisions) that the Council's Cabinet intends to make at public or private meetings to be held within the next 28 days and beyond.

A further notice - called the Agenda - setting out the items to be considered at the Cabinet (in public and private) will be available no less than 5 working days before the meeting at

<http://www.sbdc-spider.southbucks.gov.uk/uuCoverPage.aspx?bcr=1>

LEADER - COUNCILLOR BAGGE					
Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation - How & When ³	Decision Maker & Date ⁴	Private report (Y/N) and reason private ⁵	Lead Officer
Y	Budget and Council Tax 2016/17 To set the Council's budget and Council Tax for 2016/17.	Overview and Scrutiny: 01.02.2016	Cabinet: 09.02.2016 Council: 23.02.2016	Report - N Appendix - Yes (Paragraph 3)	Jim Burness Email: Jim.Burness@southbucks.gov.uk
Y	Bucks Advantage Business Plan & Funding Contribution (Bucks Thames Valley Local Enterprise Partnership): To agree the Business Plan and to extend funding at 2014/15 levels until further notice.		Cabinet: 09.02.2016	Report - N Appendix - Yes (Paragraph 3)	Bob Smith Email: Bob.Smith@Southbucks.gov.uk
N	Service Plans Summaries To introduce the service plan summaries for each of the main service areas.		Cabinet; 09.02.2016	N	Rachel Prance Email: RPrance@chiltern.Gov.uk
Y	Buckinghamshire Infrastructure Investment Plan To receive the Buckinghamshire Infrastructure		Cabinet 09.02.2016	N	Anita Cacchioli Email: Anita.Cacchioli@SouthBucks.gov.uk

LEADER - COUNCILLOR BAGGE					
Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation - How & When ³	Decision Maker & Date ⁴	Private report (Y/N) and reason private ⁵	Lead Officer
N	Performance Indicator Review 2016/17 To introduce proposed changes.		Cabinet: 12.04.2016	N	Rachel Prance Email: RPrance@chiltern.gov.uk
Y	Capital Programme 2016/17 to 2019/20 To consider and agree the proposed updates to the capital programme.		Cabinet 09.02.2016	N	Jane Clarke jclarke@chiltern.gov.uk
N	Performance Monitoring To receive Q2 Monitoring report,	Overview and Scrutiny 1.02.2016	Cabinet 09.02.2016	N	Rachel Prance Email: RPrance@chiltern.gov.uk
N	Performance Monitoring To receive Q3 Monitoring report.	Overview and Scrutiny 14.03.2016	Cabinet 12.04.2016	N	Rachel Prance Email: RPrance@chiltern.gov.uk

SUSTAINABLE DEVELOPMENT PAG - COUNCILLOR NAYLOR					
Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation - How & When ³	Decision Maker & Date ⁴	Private report (Y/N) and reason private ⁵	Lead Officer
N	Joint CDC/SBDC Local Plan To receive an update on progress	Sustainable Development PAG: 10.03.2016	For information	N	Graham Winwright Graham.Winwright@southbucks.gov.uk
N	HS2 To receive an update on progress	Sustainable Development PAG: 10.03.2016	For Information	Y (Para 5)	Jane Griffin Email: Jane.Griffin@southbucks.gov.uk

HEALTHY COMMUNITIES PAG - COUNCILLOR EGLETON					
Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation - How & When ³	Decision Maker & Date ⁴	Private report (Y/N) and reason private ⁵	Lead Officer
N	Healthy Communities Update To receive an update on activities.	Healthy Communities PAG: 25.02.2015	For Information	N	Martin Holt Email: Martin Holt@southbucks.gov.uk
N	Joint Housing Strategy Framework	Healthy Communities	Cabinet: 20.04.2016	N	Michael Veryard

HEALTHY COMMUNITIES PAG - COUNCILLOR EGLETON					
Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation - How & When ³	Decision Maker & Date ⁴	Private report (Y/N) and reason private ⁵	Lead Officer
	Consider the adoption of a joint Housing Strategy between South Bucks DC and Chiltern DC and agree the key themes and objectives it should contain.	PAG: 25.02.2016			Email: mveryard@chilterngov.uk
N	Joint Homelessness Strategy Consider the adoption of a joint Homelessness Strategy between South Bucks DC and Chiltern DC and agree the key themes and objectives it should contain.	Healthy Communities PAG: 25.02.2016	Cabinet: 20.04.2016	N	Michael Veryard Email: mveryard@chilterngov.uk
N	Joint Private Sector Housing Strategy Consider the adoption of a joint Private Sector Housing Strategy between South Bucks DC and Chiltern DC (setting out policies to improve and maintain housing conditions in the private sector) and agree the key themes and objectives it should contain.	Healthy Communities PAG: 25.02.2016	Cabinet: 20.04.2016	N	Michael Veryard Email: mveryard@chilterngov.uk
N	Joint Housing Financial Assistance Policy Consider the adoption of a joint Housing Financial Assistance Policy between South Bucks DC and Chiltern DC (setting down the criteria for grants and loans to support adaptations, repairs and improvements) and agree the key themes and objectives it should contain.	Healthy Communities PAG: 25.02.2016	Cabinet: 20.04.2016	N	Michael Veryard Email: mveryard@chilterngov.uk
Y	Safeguarding Policies For Chiltern & South Bucks District Councils To approve new adult and children safeguarding policies for Chiltern & South Bucks District Councils.		Cabinet 09.02.2016	N	Martin Holt Email: Martin.Holt@southbucks.gov.uk

HEALTHY COMMUNITIES PAG - COUNCILLOR EGLETON

Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation - How & When ³	Decision Maker & Date ⁴	Private report (Y/N) and reason private ⁵	Lead Officer
N	Subscriptions & Donations 2016-17 Grant applications to the Subscriptions & Donations fund.	Healthy Communities PAG: 25.02.2016	Cabinet: 20.04.2016	N	Claire Speirs Email: claire.speirs@SouthBucks.gov.uk
Y	Use of Commuted Sums to enable Affordable Housing Delivery on a Section 106 Site. To consider a proposal to allocate a commuted sum to facilitate delivery of affordable housing on ex SGT Car Dealers site in Taplow.		Cabinet 09.02.2016	Y Para 3	Martin Holt Email: Martin.holt@southbucks.gov.
N	Beacon Centre Request for Structural Survey.	Healthy Communities PAG: 25.02.2016	Cabinet: 20.04.2016	N	Claire Speirs Email: claire.speirs@SouthBucks.gov.uk

ENVIRONMENT PAG - COUNCILLOR SULLIVAN

Key Decision (Y/N) ¹	Report Title & Summary ²	Consultation - How & When ³	Decision Maker & Date ⁴	Private report (Y/N) and reason private ⁵	Lead Officer
Y	Beaconsfield Common Land - Policy for Control of Use of Common Land To agree a policy for use of the Common Land.	Environment PAG: 01.03.2016	Cabinet: 20.04.2016	N	Simon Gray Email: Simon.Gray@southbucks.gov.uk
N	Assets for Community Value To consider updating procedures	Environment PAG: 01.03.2016	Cabinet: 20.04.2016	N	Simon Gray Email: Simon.Gray@southbucks.gov.uk
N	Street Naming and Numbering To consider updating procedures	Environment PAG: 01.03.2016	Cabinet: 20.04.2016	N	Simon Gray Email: Simon.Gray@southbucks.gov.uk
N	Green Deal Communities Fund Project To advise the Portfolio Holder of the outcomes and evaluation of the Green Deal Communities Fund Project.	Environment PAG: 01.03.2016	For Information	N	Joanna Faul Email: Joanna.Faul@southbucks.gov.uk

RESOURCES PAG -COUNCILLOR ANTHONY					
Y	Council Tax Support Scheme To agree a scheme for 2016/17		Cabinet 09.02.2016 Council 23 02.2016	N	Neil Berry Email: neil.berry@southbucks.gov.uk
N	Treasury Management Quarterly Report Quarter 3 2015/16 To report on Treasury Management performance for Sept 2015 - Dec 2015	Resources PAG: 03.03.2016	For Information	N	Helen O'Keeffe Email: HOkeeffe@chiltern.gov.uk
Y	River Road, Taplow To agree mooring fees.	Resources PAG: 03.03.2016	Cabinet: 20.04.2016	N	Chris Marchant Email: Chris.Marchant@Southbucks.gov.uk
Y	Plant Maintenance Contract To update on progress.	Resources PAG: 03.03.2016	Cabinet: 20.04.2016	Y (Para 3)	Chris Marchant Email: Chris.Marchant@Southbucks.gov.uk
N	Gerrards Cross To consider car parking charges	Resources PAG: 03.03.2016	Cabinet: 20.04.2016	N	Chris Marchant Email: Chris.Marchant@Southbucks.gov.uk
Y	Beaconsfield To consider car parking arrangements.	Resources PAG: 03.03.2016	Cabinet: 20.04.2016	Y (Para 3)	Chris Marchant Email: Chris.Marchant@Southbucks.gov.
Y	Capswood Offices To consider subleasing arrangements	Resources PAG: 10.12.2015 03.03.2016	Cabinet: 09.02.2016 20.04.2016	Y (Para 3)	Chris Marchant Email: Chris.Marchant@Southbucks.gov
N	Discretionary Rate Relief To consider two applications	Resources PAG: 03.03.2016	Cabinet: 20.04.2016	Y (Para 3)	Neil Berry Email: neil.berry@southbucks.gov.uk

1. Key Decision

The Regulations explains a “key decision” as an executive decision which is likely:-

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are significant having regard to the relevant authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant authority.

With regard to (a) a key is a decision which has income or expenditure effect of £50k or more but excludes contracts for and expenditure on repairs, maintenance and improvements works within budget provision and approved policy where the contract or expenditure has either been properly and specifically approved by or on behalf of the Cabinet or by an Officer

acting under delegated powers, save where Contract Standing Orders require the Cabinet itself to authorise acceptance of a tender and such acceptance has not previously been authorised or delegated by the Cabinet.

2. Report Title and Summary

A summary and title of a report is listed in this column. Reports that will be considered at a meeting will be available 5 working dates before the meeting at <http://www.sbdc-spider2.southbucks.gov.uk/democracy/uuCoverPage.aspx?bcr=1>

3. Consultation - How and When

This column shows the process of consultation, which takes place prior to Cabinet.

To support the role of the Portfolio Holders, Policy Advisory Groups (PAGs) have been set up to provide advice and guidance. A report is submitted to the PAG for its consideration, following which the minutes of the PAG are submitted to Cabinet. Cabinet considers the advice of the Portfolio Holder and the PAG when making a decision. The dates of PAGs are shown on the following notice. Whilst meetings of the PAGs are not open to the public the agenda papers and reports (except those subject to prohibition or restriction) are published on the Council's website.

4. Decision Maker & Date

This column shows by whom the Decision will be taken and the date the Decision is due to be taken.

5. Private Report and Reason Private

Members of the public are welcome to attend meetings of the Cabinet, however the public can be excluded for an item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1, subject to the qualifications and interpretations in Parts 2 and 3, of Schedule 12A to the Local Government Act 1972 (as amended)

The relevant paragraphs are listed in the table below:

Paragraph	
1.	Information relating to any individual.
2.	Information which is likely to reveal the identity of any individual.
3.	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6.	Information which reveals that the authority proposes - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Making Representation

If you wish to make representations about why a meeting should not take place in private then submit your representations at least 10 clear working days before the meeting to Democratic and Electoral Services, South Bucks District Council, Capswood, Oxford Road, Uxbridge, UB9 4LH - email democraticservices@southbucks.gov.uk so that they can be included in this further notice along with a statement of response to the representations as required under Regulation 5.